TSR DARASHAW CONSULTANTS PRIVATE LIMITED

Unit : TATA CONSUMER PRODUCTS LIMITED (Formerly Tata Global Beverages Limited)

6, Haji Moosa Patrawala Industrial Estate, 20, Dr. E. Moses Road, Near Famous Studio, Mahalaxmi, Mumbai 400 011.
Tel 91 22 6656 8484 • Fax 91 22 6656 8494 • E-mail csg-unit@tsrdarashaw.com • website www.tsrdarashaw.com
CIN: U74999MH2018PTC307859 • Business Hours : Monday to Friday 10.00 a.m. to 3.30 p.m. (excluding Bank holidays)

URGENT

Date 15th February, 2020

Dear Sir/Madam,

We wish to inform you that pursuant to the provisions of Sections 124, 125 and other applicable provisions of the Companies Act, 2013, the dividend amount(s) remaining unpaid or unclaimed for the period of seven years from the date of transfer to the Unpaid Dividend Account will be transferred by TATA CONSUMER PRODUCTS LIMITED (Formerly Tata Global Beverages Limited) ("the Company") to the Investor Education and Protection Fund (IEPF) established by the Central Government.

Our records indicate that you have not claimed your dividend and the amount(s) are lying unpaid/unclaimed against your folio/demat account, the details of which are given overleaf. **You are therefore requested to claim the unclaimed amount(s), at the earliest but not later then the date stated overleaf by returning the duly signed tear-off portion alongwith:**

If dividend is paid on shares held in physical form: original cancelled cheque leaf with your name printed thereon as the account holder.

If the name of the first holder is not printed on the cheque leaf, you are requested to submit a Bank attested copy of the first page of your Bank Pass Book/Statement of Account in original alongwith a cancelled cheque leaf in original. **It is to be noted that issue of payments without bank details is disallowed.**

If the outstanding dividend is paid on the shares held in demat form: we request you to ensure your correct bank details are updated against your demat account and **arrange to forward to us the Client Master Statement reflecting the bank details registered against the account.**

In case your dividend amount is outstanding for 7 consecutive years and is unclaimed, the corresponding shares will also be transferred to IEPF as per the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules 2016 as amended from time to time.

Members whose unclaimed amounts are transferred to IEPF can apply for refund by making an application to the IEPF Authority in Form IEPF-5 available on the website of the IEPF Authority at www.iepf.gov.in. Members can file only one consolidated claim in the financial year as per the said rules.

Assuring you of our best services.

Yours faithfully
For **TSR DARASHAW CONSULATANTS PRIVATE LIMITED**
Investor Services Section

Tear from here

To,
TSR DARASHAW CONSULATANTS PRIVATE LIMITED
Unit : TATA CONSUMER PRODUCTS LIMITED (Formerly Tata Global Beverages Limited)
6, Haji Moosa Patrawala Industrial Estate, 20, Dr. E. Moses Road, Near Famous Studio, Mahalaxmi, Mumbai 400 011.

Dear Sir/Madam,

Sub. : Payment of Unpaid / Unclaimed Amount(s)

This has reference to your letter dated 15th February, 2020. Kindly arrange for payment of unpaid / unclaimed amount(s) as mentioned overleaf on the basis of this advice.

(Tick ✓ whichever is applicable)

☐ I enclose the original instrument(s) as per the particulars given overleaf, kindly arrange for payment thereof.

☐ I do not possess the original instrument(s).

I confirm that I have not encashed the instrument(s) sent to me earlier nor have I received any money in connection with the payment(s) mentioned overleaf.

I request you to make the payment considering my bank details stated in the following documents

☐ **For Shareholders holding shares in electronic form :**

- Copy of the Client master list featuring bank details registered against the demat account.

☐ **For shareholders holding share in physical form/ where dividend has been paid on physical shares**

I request you to update my Bank Details against the overleaf folio and accordingly, I am enclosing:

- Original Cancelled cheque leaf bearing the name of the first shareholder

OR

- Bank attested copy of first page of the Bank Passbook/Statement of Account in original and a cancelled cheque

Signature of first holder

07/02/2020
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jai kaushal 022-22642581 • email jaikaushal@vsnl.com